



Green Point Christian College

JOB DESCRIPTION

Primary School Teaching Staff

Version: August 2022

CORE PURPOSE STATEMENT

The purpose of Green Point Christian College is to equip students for a life of redemptive action through a holistic education grounded in a Biblical perspective.

Green Point Christian College (GPCC) recognises that all people are created uniquely and in the image of God and are precious and valued in His sight; as such GPCC provides a caring Christian environment for students with Autism.

At GPCC we maintain a commitment to work in partnership with families to provide an individualised education plan for each student, using a mixture of one to one and small group instruction and support.

THE ROLE

A teacher is responsible for implementing the Core Purpose and Mission of the school as a ministry of Green Point Baptist Church in the context of the classroom and other areas of the school in which they work. Teachers are to show godly leadership to the children, expressing the outworking of their faith not only in the way they relate to students, but with all the interactions they have in their capacity as classroom teacher especially with staff and parents.

In contributing to the development of the children in their care, each teacher will demonstrate commitment to fostering a deep love of learning in students, together with an ability to integrate an authentic Christian worldview into classroom teaching and practice. Teachers should strive to understand the curriculum they teach and to communicate the content from a Christian perspective in a developmentally appropriate manner. It is also expected that teachers will seek out opportunities to develop their teaching practice in line with our teacher profile.

In all matters concerning your appointment you will be responsible to the Principal via delegation to the Head of Primary.

FAITH BASIS OF APPOINTMENT

We see the appointment of staff to Green Point Christian College as a ministry calling.

The ethos, aims and objects of a Christian School are based on:

- acceptance of the Lordship of Christ; and
- acceptance of the Bible as the revealed Word of God.

Within Green Point Christian College these are expounded in the [Statement of Doctrine and Belief](#).

The Statement of Doctrine and Belief does not exhaust the extent of the beliefs of the School and its members. The Bible itself, as the inspired and infallible Word of God, that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that the School and its members believe.

You must support the School in these areas and set an example of personal conduct and behaviour consistent with the School's beliefs and ethos as outlined in documents made available to prospective employees prior to interview. Any appointment is conditional upon staff maintaining and demonstrating a continuing firm personal belief and lifestyle consistent with the School's Doctrinal Basis and the other documents provided to staff, this being an essential condition of the appointment.

KEY AREAS OF RESPONSIBILITY

Regular Duties

The regular duties of a teacher at Green Point Christian College include (but are not limited to):

- Involvement in the daily operations of the school in consultation with the Principal and their relevant supervisor;
- Regularly liaise with a multidisciplinary team in the interest and advocacy of the students at GPCC;
- Use the collaborative planning process to develop of Individual education plans for all students;
- Communicate regularly to parents regarding student progress, learning and experiences within the school;
- Planning, organising, and implementing programs within a developmental framework;
- Active supervision and duty of care in all aspects of the school day;
- Pastoral care of student's families and staff;
- Attendance at staff meetings;
- Attendance at parent-teacher meetings;
- Participation in excursions and school camps;
- Participation in the usual co-curricular activities of the school.

Note that active supervision means that a teacher is mobile and engaged in roving supervision of students during an activity or in the playground.

Teachers are also expected to comply with all reasonable directions given by the Principal and adhere to guidelines concerning the performance of their duties.

The Teacher as a competent professional

It is essential that teachers employed to work at Green Point Christian College are appropriately qualified and, unless they are a graduate teacher, their performance is (at a minimum) consistent with the standards of professional competency identified by the NSW Institute of Teachers.

<https://educationstandards.nsw.edu.au/wps/portal/nesa/teacher-accreditation/meeting-requirements/the-standards>

The Teacher as a professional with statutory duties as well as an employee with common law duties to their employer

A teacher must understand and comply with the statutory duties associated with their profession. In addition, a teacher employed by the school has various common law duties to their employer. To this end, the teacher should:

- Be familiar with the provisions of legislation relevant to their official responsibilities;
- Comply with their duty as a mandatory reporter of children at risk of harm under Section 27 of the *Children and Young Persons (Care and Protection) Act 1997 (NSW)*;
- Comply with the *Work Health and Safety Act 2000* including the obligation for employees to cooperate with employers in their efforts to comply with occupational health and safety requirements.
- Comply with reasonable directions given by a supervisor or principal and adhere to guidelines concerning the performance of their duties;
- Perform their duties efficiently and effectively and with honesty, integrity and fairness at all times;
- Perform all their work with reasonable competence and skill;
- Render faithful service to their employer and not wilfully damage their employer's interests;
- Use information gained in the course of employment only for proper and appropriate purposes;
- Comply with all workplace policies, including, but not limited to, the Code of Conduct for Staff, Bullying and Harassment policies and internet and email policies;
- Collaborate in the development of College plans, policies and programs as directed; and
- Use system resources economically.

Contribution to spiritual life

Contribute to the spiritual life of the School through the following activities:

- Commitment to the School's Statement of Doctrine and Beliefs and compliance with the Staff Code of Conduct;
- Active involvement in prayer for the school and those within the school community;
- Participation in staff devotions, including contributing to small group discussions and prayer;
- Contributing to the pastoral care of students and others in the school community;
- Modelling a positive example of Christian community in interactions with parents, students, other staff and the wider community;
- Willingness to share a clear testimony of your personal faith journey to parents, students or the wider community in relevant contexts when asked;
- Supporting the core purpose and mission of the School and its underlying values and beliefs as the School interacts with parents, students or the wider community;
- Developing an understanding of how their role contributes to the broader Christian education ministry of the school.

Other matters

- Undertake staff professional development as required.
- Assist with other duties as required by the Principal from time to time.
- Attend staff devotions and team meetings.

EXPERIENCE, KNOWLEDGE AND ATTRIBUTES

Essential Skills and Experiences

- Committed Christian of evangelical persuasion actively involved in the life of their local church;
- NESA registration to teach in NSW;
- A high standard of competency, proficiency and innovation as a classroom teacher;
- The ability to integrate ICT into the curriculum;
- A capacity to cater for different learning needs;
- Well-developed interpersonal skills, including the ability to liaise with staff across the school and with parents/carers;
- Strong administrative skills, with a high level of flexibility and adaptability;
- NSW Working With Children Check clearance for paid employment.

Desirable Skills and Experiences

- Well-developed time management and problem-solving skills;
- Experience in working in a diverse education environment.

ACKNOWLEDGEMENT

The requirements of this job description are intended to describe the general nature and responsibility of the work in this role. These statements are not to be construed as an exhaustive list of all duties, tasks and skills required of the job. Employees will also be required to follow any other job-related instructions and school policies, and to perform other job-related duties requested by their supervisor to support the School's compliance with its legislative obligations. The supervisor may, through consultation with the employee, vary the responsibilities of the position temporarily as required, but within the skills and responsibility levels appropriate to the position.

HOURS OF DUTY

This appointment is made under the NSW Christian Schools Teaching Staff Multi-Enterprise Agreement (and subsequent versions). Specific hours and teaching load will be documented in the Letter of Offer.